BOARD OF EDUCATION  
525 SUNSET RIDGE ROAD  
NORTHFIELD, ILLINOIS 60093  
REGULAR BOARD OF EDUCATION MEETING  
April 11, 2017  
7:00 p.m.  

MINUTES  

ROLL CALL: (7:00 p.m.)  
Mrs. Papas called the meeting to order at 7:03 p.m. and upon roll call, the following were present:  
Present: Mrs. Papas, Mrs. Peterson, Mr. Spaan,  
         Mr. Subeck, Mr. Warshauer  
Absent: Ms. Alpert-Knight, Mrs. Mirkovic  
Also Present: Mr. Beerheide, Dr. Sukenik, Dr. Greene, Dr. Stange, Ms. Dunham, Mrs. George, Mrs. O'Looney,  
         Mrs. Pick, Mrs. Detlefsen, Mr. Hayes  

CONSENT AGENDA:  
2.1 Minutes of the Regular Board Meeting – March 14, 2017  
2.2 Bills and Salaries  
Mr. Subeck moved to approve the Consent Agenda. Mr. Spaan seconded the motion. The Board voted as follows:  
Aye: Mrs. Papas, Mrs. Peterson, Mr. Spaan, Mr. Subeck, Mr. Warshauer  
Absent: Ms. Alpert-Knight, Mrs. Mirkovic  
Nay: None  
THE MOTION WAS APPROVED.  

COMMUNICATIONS:  
3.1 Communications  
There were no communications.  

OLD BUSINESS:  
4.1 Capital Improvement Update  
Dr. Stange reported that crews are finishing the plumbing, electrical, and HVAC systems in the new building. The space is about 80% drywalled and paint is starting to be applied. Window frames and glass have been installed in most of the academic wing, and the delivery of the “View glass” is expected by the end of this month. Dr. Stange reminded the Board that the SRS administrative team will be relocating to Middlefork on June 23rd for the remainder of the summer, to allow construction to continue unimpeded. Dr. Stange explained that half of the $1M contingency fund has been spent thus far.  

4.1a Discussion and Possible Approval Guaranteed Energy Savings Contract  
The Board discussed the three proposals received relative to the installation of the solar panels for the new building. An opportunity has arisen for the District to take advantage of a Com Ed rebate and SREC (Solar Renewable Energy Certificates) sales deal that would significantly discount the overall price of the panel
NEW BUSINESS:

5.1 Audience Comments
Dr. Kurt Schneider, Superintendent of the Northern Suburban Special Education District introduced himself and offered his help in support of our district in any way. Board member Mrs. Debbie Papas thanked him for such a great partnership.

Mr. Bill Hayes addressed the Board on the topic of selling SRECs, pointing out the potential conflicts of that opportunity.

5.2 Board Open Discussion
Mrs. Peterson reported that Board member Mrs. Jill Mirkovic would be returning to Northfield this week and is looking forward to getting back to her Board duties.

REPORTS:

6.1 Finance & Facilities Committee
Mr. Subeck reported that after reviewing the financial impact of adding one FTE in support of the SRS Computer Science curriculum and financing the solar panel project ourselves to the fund balance over the long term, it was concluded that projected levels were manageable. The next meeting is April 25, 2017, at 6pm.

6.2 Education Committee
Mr. Warshauer previewed the content for the next Education committee meeting to be held on May 9, 2017 at 6pm.

6.3 External Relations

6.3a IASB
Mrs. Peterson reported that all Board members, and community members, are encouraged to contact their legislators to urge them to pass a state budget and discourage them from introducing unfunded school mandates that pose a great burden on school districts around the state.

6.3b PTO
Mrs. Peterson reported that the PTO has approved their yearly slate and budget, and thanked them for all the good work they do in support of the school every day. The PTO also approved two new board positions, a Public Relations Manager and a NSSED Representative.
6.3d Northfield Park District
There was no report.

6.3e Village of Northfield
There was no report.

6.3f Foundation Fund
Mrs. Peterson reported that the Foundation will be holding their Annual Meeting on May 7th, at which they will be discussing future fundraising initiatives and any role they might take in the activities surrounding the closing of the old SRS or the opening of the new building. To date the Foundation has raised $805,000 towards the project. Dr. Stange added that he will be sharing an updated enhancement list with the Board soon.

6.4 Administrative Reports

7.4a Freedom of Information Act Requests

7.4a1 Request from Sound Inc. and Mr. Beerheide’s Response
Dr. Stange reviewed the FOIA request and the response.

7.4a2 Request from Labor-Management Cooperation Council and Dr. Stange’s Response
Dr. Stange reviewed the FOIA request and his response.

7.4b 2016-2017 Enrollment Update & 2017-2018 Enrollment Projections
Dr. Stange reported that enrollment remains unchanged, and next year’s Kindergarten stands at 44 enrolled. Administration continues to explore different ways of creating 3 classes for next year’s 1st grade that is made up of 30 boys and 12 girls. He also explained the long-term enrollment projections, which are studied every three years and extend into 2027.

7.4c 2017-2018 Staffing Update
Dr. Stange reported on the anticipated staff vacancies for next year noting that the District is still advertising for a Kindergarten Teacher (contingent on enrollment), a Computer Science Teacher (pending Board approval), and the Middlefork School Secretary. He indicated that he expects to bring a recommendation to the May 9, 2017 Board meeting for the 7th Grade Student Services Teacher position.

7.4d 2016-2017 Washington, D.C. Trip Update
Dr. Stange reported that 29 of 54 8th graders are enrolled to participate in the Washington, D.C. trip taking place in April.
6.4e Discussion and Possible Approval: FY17 Audit Engagement Agreement
Dr. Stange proposed the annual fiscal audit contract with Miller-Cooper. After a brief discussion, Mr. Subeck moved to approve the proposal and Mr. Warshauer seconded the motion. The Board voted as follows:
Aye: Mrs. Papas, Mrs. Peterson, Mr. Spaan, Mr. Subeck, Mr. Warshauer
Absent: Ms. Alpert-Knight, Mrs. Mirkovic
Nay: None
THE MOTION WAS APPROVED.

6.4f Discussion and Possible Approval: Multifunction Copier Lease Agreement
Dr. Stange and Mr. Beerheide described the change from personal printers located in SRS classrooms to multifunction copier stations to be used in the new building. This set up will not only significantly save on printer supply costs, but also cut down on the amount of physical copies being made, which in turn is more in line with the District’s desire to be increasingly “green” in its practices. After a brief discussion, Mr. Subeck moved to approve the multifunction copier lease and Mr. Warshauer seconded the motion. The Board voted as follows:
Aye: Mrs. Papas, Mrs. Peterson, Mr. Spaan, Mr. Subeck, Mr. Warshauer
Absent: Ms. Alpert-Knight, Mrs. Mirkovic
Nay: None
THE MOTION WAS APPROVED.

6.4g Discussion and Possible Approval: Electronic Archiving Contract
Dr. Stange and Mr. Beerheide discussed the District’s need to digitally archive the over 50 years of school records we are required to keep, creating a significant storage issue. They noted that all New Trier Township public school districts have the same issue and would be collectively utilizing the services of Datamation, Inc. to complete this process. After a brief discussion, Mr. Spaan moved to approve the contract for electronic archiving of files and Mrs. Peterson seconded the motion. The Board voted as follows:
Aye: Mrs. Papas, Mrs. Peterson, Mr. Spaan, Mr. Subeck, Mr. Warshauer
Absent: Ms. Alpert-Knight, Mrs. Mirkovic
Nay: None
THE MOTION WAS APPROVED.
6.4h Discussion and Possible Approval: Employment of Additional 1.0 FTE Computer Science Teacher (FY18)

After a brief discussion, The Board confirmed that it was in favor of adding an additional full time teacher to support the SRS Computer Science curriculum by approving an additional 1.0 FTE for the 2017-2018 school year. The Board voted as follows:

Aye: Mrs. Papas, Mrs. Peterson, Mr. Spaan, Mr. Subeck, Mr. Warshauer
Absent: Ms. Alpert-Knight, Mrs. Mirkovic
Nay: None

THE MOTION WAS APPROVED.

CLOSED SESSION:

At 8:04 p.m. it was moved by Mr. Subeck and seconded by Mr. Warshauer that the Board enter into closed session to discuss the closed session minutes from the March 14, 2017, to consider information regarding the employment, compensation, discipline, or dismissal of specific employees or legal counsel; to discuss the placement of individuals in special education programs or matters related to individual students, and to discuss potential litigation. The Board voted as follows:

Aye: Mrs. Papas, Mrs. Peterson, Mr. Spaan, Mr. Subeck, Mr. Warshauer
Absent: Ms. Alpert-Knight, Mrs. Mirkovic
Nay: None

THE MOTION WAS APPROVED.

RESUMPTION OF OPEN MEETING:

Upon resumption of the open meeting at 8:36 p.m., the following recommendations were made.

8.1 Approval: Closed Session Minutes – March 14, 2017

Mrs. Peterson moved to approve the minutes as presented and Mr. Spaan seconded the motion. The Board voted as follows:

Aye: Mrs. Papas, Mrs. Peterson, Mr. Spaan, Mr. Subeck, Mr. Warshauer
Absent: Ms. Alpert-Knight, Mrs. Mirkovic
Nay: None

THE MOTION WAS APPROVED.
8.2 Approval: District Legal Services Contracts
Mr. Subeck moved to approve contracts with Hodges, Lozzi, et. al. and Franczek-Radelet for district legal services. Mr. Warshauer seconded the motion. The Board voted as follows:
Aye: Mrs. Papas, Mrs. Peterson, Mr. Spaan, Mr. Subeck,
     Mr. Warshauer
Absent: Ms. Alpert-Knight, Mrs. Mirkovic
Nay: None
THE MOTION WAS APPROVED.

8.3 Approval: Employment of Additional 1.0 FTE Teacher Assistant
Mr. Subeck moved to approve the employment of an additional 1.0 FTE Teaching Assistant to support students with special education needs. Mr. Warshauer seconded the motion. The Board voted as follows:
Aye: Mrs. Papas, Mrs. Peterson, Mr. Spaan, Mr. Subeck,
     Mr. Warshauer
Absent: Ms. Alpert-Knight, Mrs. Mirkovic
Nay: None
THE MOTION WAS APPROVED.

DELEGATIONS/PETITIONS: No delegations or petitions were presented.

ADJOURNMENT: It was moved by Mr. Warshauer and seconded by Mr. Subeck to adjourn the meeting at 8:41 p.m. All were in favor.

President, Board of Education

Secretary, Board of Education

Approved __ __ ____, 2017