BOARD OF EDUCATION
525 SUNSET RIDGE ROAD
NORTHFIELD, ILLINOIS 60093
REGULAR BOARD OF EDUCATION MEETING
May 9, 2017
7:00 p.m.

MINUTES

ROLL CALL: (7:03 p.m.) Mr. Spaan called the meeting to order at 7:03 p.m. and upon roll call, the following were present:
Present: Ms. Alpert-Knight, Mrs. Detlefsen, Mr. Hayes, Mrs. Peterson, Mrs. Mirkovic, Mr. Spaan, Mr. Subeck
Absent: None
Also Present: Mr. Beerheide, Dr. Sukenik, Dr. Greene, Dr. Stange, Ms. Dunham, Ms. Barry, Ms. Wendt, Mrs. Bresse-Rodenkirk, Mr. Provenzano
(Middlefork 3rd Grade Students, Sunset Ridge News Crew)

SPOTLIGHT ON STUDENTS: The Board welcomed two student groups this evening. The first was comprised of Middlefork 3rd graders who have been conducting research both online and in books in order to create a website specific to a certain animal. Superintendent Dr. Stange thanked the 3rd grade teachers for creating such an interesting research opportunity for their students, and commended the children for getting so deeply involved in their learning experiences. The second group to present was from the WSRS News Station, a completely student-run video broadcast club. Each newscast’s direction, editing, camera, teleprompter, tech support, and cast is entirely achieved by students. After allowing the Board to watch a live taping, Dr. Stange thanked the students for bringing something new to District 29, and marveled at what they can achieve with such limited resources. Dr. Stange also thanked the club’s teacher sponsors, and joined them in their excitement for the new SRS building’s broadcast room.

CONSENT AGENDA:

3.1 Minutes of the Regular Board Meeting – April 11, 2017
3.2 Minutes of the Special Board Meeting – April 25, 2017
3.3 Bills and Salaries
Mrs. Peterson moved to approve the Consent Agenda. Mr. Hayes seconded the motion. The Board voted as follows:
Aye: Ms. Alpert-Knight, Mrs. Detlefsen, Mr. Hayes, Mrs. Peterson, Mrs. Mirkovic, Mr. Spaan, Mr. Subeck
Absent: None
Nay: None
THE MOTION WAS APPROVED.

COMMUNICATIONS:

4.1 Communications
Mr. Spaan shared thank you notes from both Mr. Warshauer and Mrs. Papas
OLD BUSINESS:

5.1 Capital Improvement Update
Dr. Stange reported that crews have completed installation of the window frames, the majority of the View glass, and approximately 40% of the fiber-cement board siding. They have installed the “lift station” (the massive sump pump for the detention pond) in a 24’ hole. This insures the regulated flow of water off the site. During the next month, they will install the rest of the windows and siding. Due to a late shipment of the View glass, a few temporary windows have been used at no cost to the District, which will be swapped out when the shipment is complete. Dr. Stange also reported that site plans for the walking paths have been started. On the inside of the building, Dr. Stange informed the Board that crews have completed painting and ceiling grids in the main office, gym, music wing, and 6th grade wing, as well as installation of floor and wall tile in the bathrooms in the main office, locker rooms, commons, and music wing. Basketball backboards and the gym dividing curtain have been installed. The elevator and majority of the drywall in the 4/5 and 7/8 grade wings has been installed. Next month they expect to complete the drywall and painting, begin millwork installation, begin pouring the concrete patios, and start grading the site.

5.2 Board Committee Liaisons
The Board discussed the following 2017-2018 Board Committee/Liaison Appointments:

- Mrs. Anne Peterson—Education Committee Member, Foundation Fund Liaison, Coordinator of Annual Events, and Communications Liaison.
- Mr. Scott Subeck—Finance and Facilities Committee Chair, Village of Northfield Liaison, Benefits Committee, and Dr. B Scholarship Committee.
- Mrs. Jill Mirkovic—Education Committee Member, PTO Liaison, and Professional Growth and Services Committee.
- Ms. Amanda Alpert Knight—Education Committee Chair, and IASB Liaison.
- Mr. Bill Hayes—Finance and Facilities Committee Member, NSSED Representative, and Performance Based Pay Committee.
- Mrs. Nancy Detlefsen—Finance and Facilities Committee member and Northfield Park District Liaison.

NEW BUSINESS:

6.1 Audience Comments
There were no audience comments.

6.2 Board Open Discussion
The Board discussed the option of having Board specific email address. The Board also discussed participating in a Board member retreat.
6.3 Discussion and Possible Approval: 2017-2018 Board Meeting Calendar
After a brief discussion, Ms. Alpert-Knight moved to approve the Board meeting calendar. Mrs. Detlefsen seconded the motion. The Board voted as follows:
Aye: Ms. Alpert-Knight, Mrs. Detlefsen, Mr. Hayes,
     Mrs. Peterson, Mrs. Mirkovic, Mr. Spaan, Mr. Subbeck
Absent: None
Nay: None
THE MOTION WAS APPROVED.

6.4 First Reading: Board Policy 715.04 – Suspensions
The Board also had a first reading of Board Policy 715.04 regarding suspensions.

6.5 First Reading: Board Policy 715.05 - Expulsions
The Board also had a first reading of Board Policy 715.04 regarding expulsions.

REPORTS:

7.1a Report from April 25, 2017 Finance & Facilities Committee Meeting
Mr. Subbeck provided a summary of the topics from the April 25, 2017 Finance & Facilities Committee meeting. The following items were discussed.

7.1b Discussion and Possible Approval: Moving Bid from Hollander Moving & Storage
After a brief discussion, Mrs. Peterson moved to approve the bid for Moving and Storage. Ms. Alpert-Knight seconded the motion. The Board voted as follows:
Aye: Ms. Alpert-Knight, Mrs. Detlefsen, Mr. Hayes,
     Mrs. Peterson, Mrs. Mirkovic, Mr. Spaan, Mr. Subbeck
Absent: None
Nay: None
THE MOTION WAS APPROVED.

7.1c Discussion and Possible Approval: Smith Maintenance Contract Renewal
After a brief discussion, Mrs. Mirkovic moved to approve the Smith Maintenance contract. Ms. Alpert-Knight seconded the motion. The Board voted as follows:
Aye: Ms. Alpert-Knight, Mrs. Detlefsen, Mr. Hayes,
     Mrs. Peterson, Mrs. Mirkovic, Mr. Spaan, Mr. Subbeck
Absent: None
Nay: None
THE MOTION WAS APPROVED.
7.1d Discussion and Possible Approval: Olson Transportation Contract Renewal
After a brief discussion, Mr. Hayes moved to approve the Olson Transportation contract. Mrs. Detlefsen seconded the motion. The Board voted as follows:
Aye: Ms. Alpert-Knight, Mrs. Detlefsen, Mr. Hayes,
     Mrs. Peterson, Mrs. Mirkovic, Mr. Spaan, Mr. Subeck
Absent: None
Nay: None
THE MOTION WAS APPROVED.

7.1e Discussion and Possible Approval: Resolution Authorizing Guaranteed Energy Savings Contract with Performance Services, Inc.
Mr. Subeck explained the details of the Guaranteed Energy Savings Contract with Performance Services, Inc. to provide the solar panels for the new building, and authorizing the 5-year sale of the SRECs to the Illinois Power Agency. After a brief discussion, Mrs. Detlefsen moved to approve the Guaranteed Energy Savings contract. Ms. Peterson seconded the motion. The Board voted as follows:
Aye: Ms. Alpert-Knight, Mrs. Detlefsen, Mr. Hayes,
     Mrs. Peterson, Mrs. Mirkovic, Mr. Spaan, Mr. Subeck
Absent: None
Nay: None
THE MOTION WAS APPROVED.

7.1f Net Meeting:
The next Finance/Facilities Committee meeting is scheduled for July 26, 2017 at 6:00 p.m.

7.2 Education Committee
Ms. Alpert-Knight reported that Middlefork Principal and Curriculum Director Dr. Greene gave a presentation on the goals, accomplishments and plans for each school across all grade levels and subjects. Director of Student Services Dr. Dunham then gave a report on the District’s Student Services program, detailing how they serve who they serve. The next meeting is September 13, 2017.

7.3 External Relations
6.3a IASB
Mrs. Peterson reported that all Board members, and community members, are encouraged to contact their legislators to urge them to pass a state budget and discourage them from introducing unfunded school mandates that pose a great burden on school districts around the state.
7.3b PTO
Mrs. Peterson reported that the PTO held their final meeting for the year, and is looking forward to the Family Fun Fair.

7.3c NSSED
Mr. Spaan reported that the co-op approved the hire of three new administrators to fill the positions of Director of Instructional Design and Innovation, Director of Next Generation Technology and Data Services, and Educational and Life Skills Services Administrator. He also reported that NSSED is starting their Strategic Planning process.

7.3d Northfield Park District
Mr. Spaan reported that summer camp enrollment is strong and they are considering adding extra weeks. Additionally, the Park District is developing plans to improve Clarkson Park.

7.3e Village of Northfield
Mr. Subeck reported that the village is looking into adding new bus shelters. He also mentioned the difficulties that private lanes in the village may have when considering large, street-wide projects.

7.3f Foundation Fund
Mrs. Peterson reported that the Foundation anticipates sending a fundraising email to current district parents in support of the new SRS building. They are also working on details for events surrounding the opening of the building. To date, the Foundation has raised $866,000 to put towards enhancements in the new SRS.

7.4 Administrative Reports
7.4a Freedom of Information Act Requests
7.4a1 Request from Peggy Zoglman and Dr. Stange’s Response
Dr. Stange reviewed the FOIA request and his response.

7.4a2 Request from North American Procurement Council and Mr. Beerheide’s Response
Dr. Stange reviewed the FOIA request and the response.

7.4b 2016-2017 Enrollment Update & 2017-2018 Enrollment Projections
Dr. Stange reported that 2017/18 Kindergarten enrollment stands at 45 children, and the process has begun to find a third teacher.
7.4c **2017-2018 Staffing Update**
Dr. Stange reported on the anticipated staff vacancies for next year noting that the District is still advertising for a Kindergarten Teacher (contingent on enrollment) and the Middlefork School Secretary. He indicated that he expects to bring a recommendation for these positions to the June Board meeting.

7.4d **Discussion: Bussing Survey Results**
Dr. Stange reported on the results of the bussing survey that was sent to all district parents, the results of which are posted on the website.

**CLOSED SESSION:**
At 8:39 p.m. it was moved by Mrs. Mirkovic and seconded by Mr. Subeck that the Board enter into closed session to discuss the closed session minutes from the April 11, 2017, to consider information regarding the employment, compensation, discipline, or dismissal of specific employees or legal counsel; to discuss the placement of individuals in special education programs or matters related to individual students, and to discuss potential litigation. The Board voted as follows:
Aye:  Ms. Alpert-Knight, Mrs. Detlefsen, Mr. Hayes,
      Mrs. Peterson, Mrs. Mirkovic, Mr. Spaan, Mr. Subeck
Absent: None
Nay:  None
THE MOTION WAS APPROVED.

**RESUMPTION OF OPEN MEETING:**
Upon resumption of the open meeting at 9:11 p.m., the following recommendations were made.

10.1 **Approval: Closed Session Minutes – April 11, 2017**
Mrs. Mirkovic moved to approve the minutes as presented and Mr. Subeck seconded the motion. The Board voted as follows:
Aye:  Ms. Alpert-Knight, Mrs. Detlefsen, Mr. Hayes,
      Mrs. Peterson, Mrs. Mirkovic, Mr. Spaan, Mr. Subeck
Absent: None
Nay:  None
THE MOTION WAS APPROVED.

10.2 **Approval: Employment of Adrienne Handelman (7th Grade ELA)**
Mr. Subeck moved to approve the employment of Adrienne Handelman. Mrs. Detlefsen seconded the motion. The Board voted as follows:
Aye:  Ms. Alpert-Knight, Mrs. Detlefsen, Mr. Hayes,
      Mrs. Peterson, Mrs. Mirkovic, Mr. Spaan, Mr. Subeck
Absent: None
Nay:  None
THE MOTION WAS APPROVED.
10.3 Approval: Employment of Dana Dorsey (Intervention Specialist)
Mrs. Peterson moved to approve the employment of Dana Dorsey.
Ms. Alpert-Knight seconded the motion. The Board voted as follows:
Aye: Ms. Alpert-Knight, Mrs. Detlefsen, Mr. Hayes,
     Mrs. Peterson, Mrs. Mirkovic, Mr. Spaan, Mr. Subeck
Absent: None
Nay: None
THE MOTION WAS APPROVED.

10.4 Approval: Employment of Kim Heilenbach (Computer Science)
Mrs. Detlefsen moved to approve the employment of Kim Heilenbach.
Ms. Alpert-Knight seconded the motion. The Board voted as follows:
Aye: Ms. Alpert-Knight, Mrs. Detlefsen, Mr. Hayes,
     Mrs. Peterson, Mrs. Mirkovic, Mr. Spaan, Mr. Subeck
Absent: None
Nay: None
THE MOTION WAS APPROVED.

10.4 Approval: Employment of Amanda Czerniuk (Psych Intern)
Mr. Hayes moved to approve the employment of Amanda Czerniuk.
Ms. Alpert-Knight seconded the motion. The Board voted as follows:
Aye: Ms. Alpert-Knight, Mrs. Detlefsen, Mr. Hayes,
     Mrs. Peterson, Mrs. Mirkovic, Mr. Spaan, Mr. Subeck
Absent: None
Nay: None
THE MOTION WAS APPROVED.

DELEGATIONS/PETITIONS:
No delegations or petitions were presented.

ADJOURNMENT:
It was moved by Mrs. Peterson and seconded by Ms. Alpert-Knight to
adjourn the meeting at 9:14 p.m. All were in favor.

President, Board of Education

Secretary, Board of Education

Approved ___________, 2017